

Appropriate Documentation

To ensure appropriate accommodations, documentation is required. The documentation must be from an appropriate professional capable of diagnosing a particular disability/disorder. Confidentiality of records is required by law and all records are kept within the Office for Students with Disabilities. The following are guidelines for such documentation.

1. The report must include a definitive diagnosis and should list the functional limitations associated with the diagnosis.
2. Individuals with sensory, physical, or other health impairments are required to provide written documentation in the form of medical reports or a letter from a medical doctor detailing the disability.
3. A letter from a TWC-VR counselor outlining the disability and possible educational recommendations will be accepted for those individuals with sensory, physical or other health impairments.
4. Individuals with learning disabilities may present one of the following:
 - A copy of the Comprehensive Individual Assessment from their high school
 - A letter or report from a licensed psychologist, diagnostician or other professional knowledgeable in learning disabilities. This document should clearly state the presence of a learning disability and list the recommendations for the particular student.
5. Individuals with psychiatric disabilities may present a letter from a licensed psychologist or psychiatrist or clinical social worker with an explanation of the disorder and educational recommendations.
6. Individuals with Attention Deficit Disorder may present a letter from a licensed psychologist, a psychiatrist, or medical doctor.

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