

# Face-to-Face On-Campus Registration

Welcome, Navigator!

These events are designed to help you access everything you need to enroll for Fall 2025. In-person assistance will be in Rundell Hall on the following dates.

- Monday, 8/18/2025 — 8:00 a.m.–7:30 p.m.
- Tuesday, 8/19/2025 — 8:00 a.m.–7:30 p.m.
- Wednesday, 8/20/2025 — 8:00 a.m.–5:00 p.m.
- Thursday, 8/21/2025 — 9:00 a.m.–5:00 p.m.
- Friday, 8/22/2025 — 8:00 a.m.–12:30 p.m.
- Saturday, 8/23/2025 — 8:00 a.m.–Noon

## Steps to Participate in These Events

1. Arrive at Lee College Parking Lot 1 in front of Rundell Hall off Lee Drive.
2. Check in for the event inside the West entrance to Rundell Hall conference center.

## Services Provided at the F2F Events

### Advising & Transfer Programs in Conference Center

- Advising
- Academic Warning/recovery planning
- Financial Aid appeals- Have prepared statement for submission
- Registration Assistance
- Transfer Advising

### Admissions & Records RH 103

- Request or submit Transcripts
- Vaccine record
- Residency verification

### Cashier's Office RH 110

- Accept tuition payments
- Assist with business office holds

### Financial Aid RH 105

- Assist with Financial Aid questions
- Assist with award acceptance and permissions
- Tax information for student (if filed) and parent (if needing assistance in completing a new FAFSA) needed for service

### Student Success Center RH 100

- Provide open lab for one-on-one assistance of students with various computer functions (e.g., myLC, online applications, FAFSA, or email accounts)

### **Veterans Center RH 108**

- Information and support on establishing educational benefits for veterans
- Academic advising for veterans

If you have questions about online registration, email [counselor@lee.edu](mailto:counselor@lee.edu).

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